

Poster Printing Details

Each presenter is responsible for printing their own poster. There is a FedEx within the Sheraton Grand Seattle. Please email a PDF file of your poster to Peter Pena (usa5539@fedex.com). The subject line should list "2025WSC – Presenter Full Name". In the body of the email, **please list** a title of the poster, a pick-up date, a phone number for payment, and the person who will be picking up the poster.

The hours for the Sheraton Grand Seattle FedEx Office are: Monday - Friday 7am – 6pm and Saturday - Sunday 9am – 2pm. We are closed on Thanksgiving Day Thursday November 27th, 2026. Sheraton Grand FedEx Office store hours will be extended on Sunday December 7th, 2026 at 9am-5pm for poster pickup.

FedEx can receive your files from now until December 7th for all paper sizes listed below. To ensure your poster is printed on time, email Peter Pena your PDF file by **Thursday December 4th, 2026**. **Any posters received after hours on December 4th, 2026 may result in delays and increased standard hotel pricing.**

Turnaround time: 24 to 48 hours, since posters over 24" are not printed onsite.

Once FedEx receives your email, a member of their staff will contact you for payment over the phone. They do not receive payment via email.

Heavyweight Coated Paper - rate \$14 per square foot plus tax

Winter Simulation Conference poster size: 40"x43"

Pricing at \$14 per square foot rate: \$168.00 plus tax

Thank you,

Peter Pena | Store Manager | FedEx Office | Sheraton Grand Seattle | office [206.467.5885](tel:206.467.5885) | mobile 206.972.7674
1400 6th Ave, Seattle, WA, 98101